Myoma Dunes Water Co.
Est. 1953

79-050 Avenue 42, Bermuda Dunes CA 92203
Phone: (760)772-1967 Fax: (760)772-0955
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# Board Meeting Minutes
## June 10, 2024

**1. ROLL CALL:**

**Present:**
Joy Dunlevie – President
Geoff Dunlevie – CFO
Mark Meeler – Secretary
Michael Dunlevie – Director
**Absent: N/A**

Staff: Michele Donze/General Manager, Audrey Dean/Office Manager, Sergio Sandoval/Supervisor
Public: Ann Goodwyn & Angel Medina – Bermuda Dunes Airport

**CALL TO ORDER**

The meeting was called to order by Michele Donze at 1:00 PM at the Bermuda Dunes Community Center, located at 78-400 Avenue 42, Bermuda Dunes, CA 92203.

**2. COMMENTS FROM SHAREHOLDERS:**

Ann Goodwyn sought to follow up on the potential land purchase for Well 11, referencing Resolution No. 2023-03. She was aiming to schedule a meeting between the Airport and Myoma to collaborate on the project. Michele and Ann will connect later to discuss the details further.

**APPROVAL OF PREVIOUS MEETING MINUTES**

The minutes of the previous board meeting held on April 01, 2024, were reviewed. A motion was made to approve the minutes as presented by Geoff Dunlevie, and it was seconded by Michael Dunlevie. The motion was carried, and the minutes were approved without any amendments.

**3. RESOLUTION REVIEW NO 2024-01 THROUGH 2024-03**

- <u>RESOLUTION NO. 2024-01 Installation of Generator at Office property for backup power.</u>
    - The Board has decided to move forward with the resolution to acquire a backup generator. After reviewing the Renova Solar proposal, the board determined that although solar provides immediate power, it has a lag time and is not cost effective. A generator will also be needed for emergencies even if solar power is implemented.
        - Motion from Michael Dunlevie to proceed with the adoption of resolution as written, seconded by Geoff Dunlevie.
          **Vote: 4 in favor. Resolved: Motion carried.**

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- RESOLUTION NO. 2024-02 Construction of retention facilities at Tank Farm and 41st street properties.
    - The Board discussed the proposed resolution for the construction of the retention facilities at the Tank Farm and 41st street properties. It was determined that a resolution is not necessary at this time. The board acknowledged that the exact funding requirements for the project are still unknown and need further investigation. The resolution will be postponed and revisited in a future meeting once accurate cost estimates are available.
- RESOLUTION NO. 2024-03 Retain Engineering firm for Chromium treatment plan development.
    - The Board discussed the importance of retaining an engineering firm to develop a Chromium treatment plan in response to regulatory requirements. It was emphasized that the company will pursue an engineering firm currently contracted by other local water agencies, as these firms have relevant experience in addressing similar challenges in the region. The Board acknowledged the advantages of working with an engineering firm familiar with local water systems and regional environmental conditions.
        - Motion from Geoff Dunlevie to proceed with the adoption of resolution as written, seconded by Mark Meeler.
          **Vote: 4 in favor. Resolved: Motion carried.**

**4. SET INFLATION RATE ON METERED SERVICE CHARGE AND CROSS CONNECTION CONTROL MONTHLY FEE CHARGE SCHEDULE AS ADOPTED LAST YEAR.**

A proposal was presented to increase the inflation rate on metered services by 14% in response to rising operational costs and inflationary pressures. The proposal included a 5% increase for the Consumptive Water Rate. A comparative analysis of similar rates within the industry was included. Cross Connection Control Fee Charge Schedule was not included in the proposal. It will be presented at the next annual meeting. The board reviewed the proposal and, after thorough discussion, approved both the 14% increase on metered services and the 5% increase on consumptive rates.

- Motion from Michael Dunlevie to proceed with the adoption of resolution as written, seconded by Joy Dunlevie.
  **Vote: 4 in favor. Resolved: Motion carried.**

**5. REVIEW, CONSIDERATION AND ADOPTION THE ADJUSTED APPENDIX A FEE SCHEDULES TO COVER CURRENT COST TO NEW SERVICES, INSTALLATIONS AND IMPROVEMENTS.**

The proposed adjustments to Appendix A Fee Schedules focused on installation costs, which have increased to reflect the actual expenses required for installations. This adjustment is necessary to

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ensure the fees are in line with the true costs of materials, labor, and other resources. The board also reviewed fees associated with new services and improvements that require additional resources. The adjusted Appendix A also introduced two new fees (Stock Transfer Fee & Printed Certificate Request Fee) related to account transfers. These fees were added to cover administrative costs associated with account management and transfer services. After thorough consideration, the board approved the updated fee schedules to cover the current costs.

- Motion from Michael Dunlevie to proceed with the adoption of resolution as written, seconded by Joy Dunlevie.
  **Vote: 4 in favor. Resolved: Motion carried.**

**6. REVIEW, CONSIDERATION AND ADOPTION OF PROPOSED FISCAL YEAR 2025 BUDGET.**

- Motion from Geoff Dunlevie to proceed with the adoption of FY25 Budget as written, seconded by Michael Dunlevie.
  **Vote: 4 in favor. Resolved: Motion carried.**

**7. ADJOURNMENT – SET NEXT MEETING**

The meeting was adjourned by Joy Dunlevie at 2:20 PM. The next meeting is scheduled for October 7th, 2024.

Minutes submitted by: Audrey Dean Date: 10/7/24
Print Name: Audrey Dean – Secretary to the Board

Approved by: Joy Dunlevie Date: 10/9/24
Print Name: Joy Dunlevie - President