



79-050 Avenue 42, Bermuda Dunes CA 92203
Phone: (760)772-1967 Fax: (760)772-0955
Email: service@myomawater.com
www.myomawater.com

Board Meeting Minutes April 1, 2025

1. ROLL CALL:

Present:

Joy Dunlevie – President
Geoff Dunlevie – CFO
Mark Meeler – Secretary
Michael Dunlevie – Director

Absent: N/A

Staff: Michele Donze/General Manager and Audrey Dean/Office Manager
Public: Keith Ross, Gregg Scott, Brenden Gallagher and Stephanie Nunemaker

CALL TO ORDER

The meeting was called to order by Audrey Dean at 10:03 AM at the Myoma Dunes Water Company office, located at 79-050 Avenue 42, Bermuda Dunes, CA 92203 via ZOOM.

2. COMMENTS FROM SHAREHOLDERS:

No public comment.

ADDITIONS/DELETIONS/ADJUSTMENTS TO AGENDA

Michele Donze suggested adding three items to the agenda for review and adoption: a resolution to close an existing payroll bank account with California Bank and Trust, a resolution to open a new payroll bank account with Chase Bank, and a resolution to move forward with a VFD installation project at Well 7. Michael Dunlevie motioned to include these additions, and Joy Dunlevie seconded the motion. The vote was unanimous in favor, with no opposition, and the motion passed.

Audrey Dean briefed the Board on recent challenges stemming from the merger of California Bank & Trust with First Bank. As a result of the merger, we lost access to our ACH option, which has disrupted our payroll account and employees' direct deposits. Given that we already have an existing account with Chase, we propose transferring payroll to that bank and establishing a new payroll account. We have confirmed that ACH functionality can be seamlessly set up once the transition is made.

Mark Meeler discussed the VFD project at Well 7, highlighting the need to alleviate pressure on Well 11, which has been the sole well filling the tanks since the abandonment of Well 10. Mark explained that installing a Variable Frequency Drive (VFD) is essential to reduce electricity costs, as the power drawn from starting the well can be up to ten times higher than with a soft-start system. Additionally, this will provide backup support to Well 11, preventing it from being overworked during the anticipated high demand in the summer.



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1. Resolution No. 2025-1 - RESOLVE TO OPEN A PAYROLL ACCOUNT OF DEPOSIT WITH CHASE BANK
 - Motion from Mark Meeler to adopt resolution as presented, seconded by Geoff Dunlevie. **Vote: 4 in favor. Resolved: Motion carried.**
2. Resolution No. 2025-2 - RESOLVE TO CLOSE BANK ACCOUNT WITH CALIFORNIA BANK & TRUST
 - Motion from Geoff Dunlevie to adopt resolution as presented, seconded by Michael Dunlevie. **Vote: 4 in favor. Resolved: Motion carried.**
3. Resolution No 2025-3 – RESOLVE TO APPROVE VFD UPGRADE AT WELL 7
 - Motion from Geoff Dunlevie to adopt resolution as presented, seconded by Michael Dunlevie. **Vote: 4 in favor. Resolved: Motion carried.**

APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous board meeting held on October 7, 2024, were reviewed. A motion was made to approve the minutes as presented by Geoff Dunlevie, and it was seconded by Michael Dunlevie. The motion was carried, and the minutes were approved without any amendments.

3. BOARD BUSINESS

- Review and accept financial reports for the Fiscal Year 2025 quarter ending December 31, 2024. Geoff Dunlevie raised concerns about the Capital Improvement line items for Well 4, Well 10, and other well sites exceeding the budget. Michele explained that the additional costs for Well 10 were unforeseen due to the need to abandon the well, resulting in the cancellation of the rehabilitation project. Audrey Dean noted that the financials through December 2024 are still under review by the CPA, and a new line item, 'Tank Farm,' will be introduced. Some costs will be reallocated to this new general ledger account, as tank farm improvements were recently completed in connection with the Well 10 project.
 - Motion from Geoff Dunlevie to accept the financials as presented, seconded by Michael Dunlevie. **Vote: 4 in favor. Resolved: Motion carried.**
- BOARD STUDY SESSIONS, DISCUSSION/INFORMATIONAL TOPICS:
 - **Review of Capital Improvement Project Status and Budget Consideration - Chromium VI Treatment Plan Development** - Michele Donze provided an update on Chromium VI (Cr6) treatment options. She presented a proposal from Phibro for an anion exchange system with the following project estimates: Planning - \$91,000; Design - \$240,000; FY26 - \$330,000; FY27 - \$3.7 million. The board discussed the potential impact on ratepayers, estimating a \$40 monthly increase to water bills to fund Cr6 treatment. As a mutual water company, they explored options for passing costs to customers, including a possible assessment. They noted



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that another local agency is considering rate hikes of up to 70%, highlighting that cost increases are unavoidable to comply with new standards. The board also discussed obtaining additional estimates to select an engineering firm and begin planning. Michael Dunlevie emphasized that while the company has an extra year to initiate a plan, delaying might not shield them from rising costs. He suggested acting proactively to stay ahead of the issue.

- **Review of Capital Improvement Project Status and Budget Consideration - Well 10 Rehabilitation Project** – Michele Donze provided an update on the initial project to rehabilitate Well 10 and convert it to a water-lubricated pump. However, due to the deteriorated condition of the well casing, Well 10 was abandoned, and rehabilitation efforts were redirected to potentially reactivating Well 9 as an alternative option, along with a controls update for Well 7. Since Well 10 was a significant water source for Myoma's system, another plan has been proposed: drilling a new well, designated as Well 14. The goal is for Well 14 to also serve as a major contributor to the water supply and potentially help blend out other incoming water, bringing Myoma Water into compliance with the forthcoming hexavalent chromium maximum contaminant level (MCL) of 10 µg/L. The development of Well 14 is intended to replace Well 10, with the proposed well design mirroring the construction of Well 10.
- **Review of Capital Improvement Project Status and Budget Consideration – Meter Upgrade & Replacement** – Michele Donze provided an update, stating that the meter change-out project is now nearly 60% complete, with only 1,074 meters remaining. Most of the required meters are currently in stock. However, she noted that the outstanding order may be affected by a recent tariff increase.
- **CONTINUED CAPITAL PROJECT UPDATES:**
 - **Security and Communications at Well Sites/tank:** An update was provided, noting that security cameras are scheduled for installation at Well 7 following the completion of the VFD installation.
 - **Generator at Office/Scada and billing system:** The permit has been approved, and installation is planned within the next month. The generator has already been purchased.
 - **Intertie with Indio Water Authority:** There has been no progress on this project to date.
 - **Turf Rebates and Grant payments:** An update indicated that 83% of rebated funds have been disbursed or reserved. No reimbursement for funds advanced in 2024 has been received yet, though funding is expected soon.



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4. REVIEW PROGRESS REPORT AND APPROVE CONTINUATION OF PROJECT PROPOSAL AS PER APPROVED RESOLUTION.

- RESOLUTION NO. 2024-04 Resolve to Retain Consulting firm for Chromium treatment plan Development. Michele informed the board that she will gather new estimates for review and approval at the next scheduled meeting in June.

5. ADJOURNMENT – SET NEXT MEETING

The meeting was adjourned by Joy Dunlevie at 11:10 AM, seconded by Mark Meeler. The next meeting is tentatively scheduled for June 17, 2025.

Minutes submitted by: Audrey Dean Date: 6/17/25
Print Name: Audrey Dean – Secretary to the Board

Approved by: Joy Dunlevie Date: 6/17/25
Print Name: Joy Dunlevie - President

