Myoma Dunes Water Co.
Est. 1953

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Board Meeting Minutes
June 17, 2025

1. ROLL CALL:

Present:
Joy Dunlevie – President
Geoff Dunlevie – CFO
Mark Meeler – Secretary
Michael Dunlevie – Director (via Zoom)
Absent: N/A

Staff: Michele Donze/General Manager, Audrey Dean/Office Manager & Sergio Sandoval/Field Supervisor
Public: Steve Mungari from AMS (Aqua Metrology Systems)

CALL TO ORDER

The meeting was called to order by Joy Dunlevie at 10:12 AM at the Bermuda Dunes Community Center, located at 78-400 Avenue 42, Bermuda Dunes, CA 92203.

2. ADDITIONS/DELETIONS/ADJUSTMENTS TO AGENDA

No changes to the agenda.

3. COMMENTS FROM SHAREHOLDERS:

No shareholder comments were received. Steve Mungari from AMS (Aqua Metrology Systems) addressed the Board, recommending that Myoma explore cost-effective treatment options, such as reduction-coagulation-filtration (RCF). He highlighted that RCF is designated as the 'best available technology' (BAT) and recognized as the most cost-effective solution for communities addressing Cr6 regulation. Steve provided his contact information to Michele Donze. Mark Meeler requested that Michele obtain a formal proposal from AMS following the Board meeting.

4. BOARD BUSINESS

4.1 APPROVAL OF PREVIOUS MEETING MINUTES

The minutes of the previous board meeting held on April 1, 2025, were reviewed. A motion was made to approve the minutes as presented by Geoff Dunlevie, and it was seconded by Mark Meeler. The motion was carried, and the minutes were approved without any amendments.

4.2 REVIEW AND ACCEPT FINANCIAL REPORTS FOR THE FISCAL YEAR 2025 QUARTER ENDING MARCH 31, 2025.

The first quarter financials were reviewed, and Geoff Dunlevie moved to accept them as submitted, seconded by Joy Dunlevie. The motion passed unanimously with no opposition.

4.2 (A) REVIEW OF APPROVED CAPITAL IMPROVEMENT PROJECT STATUS AND BUDGET EFFECTS

- Meter upgrades and replacement: The Board reviewed the AMR meter project, noting increased payroll costs due to overtime labor. Michele noted that contracting labor would cost $75 per meter, while in-house labor averages $35 per meter. The project is on track for completion by year-end.
- Installation of Generator at Office property for backup power purposes: The installation of the backup generator at the office property is nearing completion. Final wiring is scheduled for this week, followed by a final inspection. The generator is expected to be operational by the end of the month. Mark recommended covering the exposed wires with a protective bag until the project is complete.
- Well 10 Rehabilitation Project & VFD installation: The VFD installation at Well 7 is nearly complete and is expected to be operational by the end of the week.
- Intertie connection with Indio: No progress to date.
- Chromium VI Treatment Plan Development & Pilot Test: The pilot test at Well 11 is scheduled for June 26. Myoma still needs to develop and finalize the implementation plan.
- New Well #14 installation Exploration: Michele recommended tabling the proposed Well 14 installation due to high costs, estimated at over $2 million, plus additional chromium-6 (Cr6) treatment requirements. Instead, she proposed relocating Well 4's discharge line to connect to the storage tanks while repurposing the Well 10 site for Cr6 treatment. This would enable Well 4 to serve as a backup for filling tanks and facilitate treatment blending, reducing pressure on Well 11, which has been the sole tank supplier since Well 10's abandonment. Currently, 80% of the water supply relies on the tanks, fed by Well 11. The Board approved Michele's alternative plan and would like to proceed with gathering estimates.

4.3 REVIEW POLICY UPDATES AND APPROVE CONTINUATION OF PROJECT PROPOSAL AS PER APPROVED RESOLUTION – RESOLUTION NO. 2025-04 CROSS CONNECTION CONTROL POLICY

The Board reviewed the draft of the Cross-Connection Control Policy. Mark Meeler requested one revision: to remove the phrase "(up to 2,600)" referencing the number of service connections in Section 2.2 – *Purpose and Objectives* (page 3). He noted that specifying a limit is unnecessary and could require future revisions if the number of connections increases.

The Board also discussed implementing updated procedures to ensure compliance with new regulations, such as submitting the *New Customer Survey Form* for every change of ownership.

Additionally, Mark Meeler raised a question regarding the diagram on page 35, *Figure 9 – DCVA*, which indicates a required 6" minimum clearance to gravel. Sergio Sandoval clarified that this requirement does not apply to Myoma, as all of our backflow prevention assemblies (BPAs) are installed above ground.

- Motion from Mark Meeler to adopt RESOLUTION NO. 2025-04 CROSS CONNECTION CONTROL POLICY with the one noted revision, seconded by Geoff Dunlevie.
  Vote: 4 in favor. Resolved: Motion carried.

4.4 Review, Consideration and Adoption of PROPOSED Fiscal Year 2026 BUDGET

The Board reviewed the Proposed FY26 Budget. Geoff Dunlevie questioned the projected increase in water consumption, noting that consumption rates are not being raised. Michele explained that the increase is attributed to the AMR Meter Change-Out Project. As old, defective meters are replaced, the new meters are expected to more accurately record usage that was previously unaccounted for, resulting in an anticipated 10% increase in reported consumption.

The Board also discussed the rise in computer-related expenses, citing increased costs associated with cybersecurity measures and software subscriptions. Michele further noted that while there are no plans to raise rates at this time, a rate increase will be necessary in the near future due to upcoming Chromium-6 (Cr6) regulations.

- Motion from Joy Dunlevie to adopt Proposed FY26 Budget as presented, seconded by Geoff Dunlevie.
  Vote: 4 in favor. Resolved: Motion carried.

5. CLOSED SESSION

The Board then convened to a closed session to discuss personnel matters. The Board reconvened to open session and reported that the only action taken was the approval of revisions to the Employee Handbook to include new policies and definitions, to be compliant with California Law.

6. ADJOURNMENT – SET NEXT MEETING

The meeting was adjourned by Joy Dunlevie at 11:45 AM, seconded by Geoff Dunlevie. The next meeting is tentatively scheduled for October 7th, 2025.

Minutes submitted by: Audrey Dean Date: 10/7/25
Print Name: Audrey Dean – Secretary to the Board

Approved by: Joy Dunlevie Date: 10/7/25
Print Name: Joy Dunlevie - President